**PRIVACY POLICY**

We respect your privacy and we have created this policy to provide you with a clear understanding of how Barbaresco, Bidoia e Mello – Sociedade de Advogados (“BBM Advogados”) uses and processes personal data and information. For the purposes of this Privacy Policy, “Users” or “you” are individuals who in any way use BBM Advogados’ services or the Website.

**1. TYPES OF INFORMATION COLLECTED AND HOW WE USE THE INFORMATION**

BBM Advogados may collect basic personally identifiable information ("Personal Data"), such as your name, e-mail address and telephone number, in order to improve your experience as a User of our services. BBM Advogados collects information provided by you only for the purpose of performing services or as set out in this Privacy Policy. In general, we use your Personal Data to provide legal services to you. In addition, we may use your Personal Data to identify content that may be of interest to you, to make that content available to you, and to send to you Institutional announcements, newsletters, invitations, among others.

BBM Advogados does not disclose to third parties any personally identifiable information provided by you. However, by order issued by a competent authority in the lawful exercise of its powers, or in the event of violations or suspected violations of this Privacy Policy, the Terms of Use or the law, BBM Advogados may be required to provide stored personally identifiable information. In such cases, BBM Advogados undertakes to disclose only the minimum information necessary to achieve the required purposes.

We only share your data with third parties for the strict purpose of fulfilling the purposes already mentioned, such as, for example, hosting BBM Advogados` website at Locaweb.

**2. CORRECTING, UPDATING AND EXCLUDING PERSONAL DATA**

BBM Advogados will provide you the possibility to check whether your Personal Data are updated and accurate. You can request the correction, update or exclusion to [bbm@bbmlaw.com.br](mailto:bbm@bbmlaw.com.br) and we will make all reasonable efforts to comply with your request. If you choose not to receive periodic e-mails regarding BBM Advogados services, newsletters and events, you can also use the same address to inform us that you no longer wish to receive such communications. You can change your mind and subscribe and unsubscribe at any time.

**3. COMMUNICATIONS**

Any other questions, criticisms, suggestions and/or complaints regarding your Personal Data can be made by e-mail to [bbm@bbmlaw.com.br](mailto:bbm@bbmlaw.com.br).

**4. SECURITY**

We are committed to the security of your Personal Data and take reasonable precautions for its protection.

**5. COMPLAINTS**

If you are concerned that we are violating any privacy law or rule, send an e-mail to [bbm@bbmlaw.com.br](mailto:bbm@bbmlaw.com.br).

**6. CHANGES TO THIS PRIVACY POLICY**

BBM Advogados may modify this Privacy Policy at any time.